

## Requirements for registration for subsequent semesters/ years of study

### English-medium studies

In order to be registered for the next semester/ year of study a student has to meet particular requirements by the end of winter or autumn exam session.

After the winter exam session in February a student has to gain the required minimum number of ECTS credit points:

- a) **16 ECTS credit points (out of 30)** - to be registered for the 2nd semester of study, **undergraduate programme** (ECTS points gained for the Polish language course during the 1st semester of study are not taken into account while checking the required minimum);
- b) **20 ECTS credit points (out of 30) or 18 ECTS (out of 28, when a particular semester of study consists of courses worth the total of 28 ECTS according to the study programme)** - to be registered for the 2nd semester of study, **graduate programme**;
- c) **48 ECTS credit points (out of 60)** - to be registered for the 3rd semester of study, **graduate programme**.

Generally, the February registration period does not refer to the 2nd and 3rd year undergraduate students.

After the autumn exam session in September a student has to gain the required minimum number of ECTS credit points and fulfill additional conditions (2nd and 3rd year students) as follows:

- a) **40 ECTS credit points (out of 60)** - to be registered for the 3rd semester of study, **undergraduate programme**;
- b) **45 ECTS credit points (out of 60)** - to be registered for the 3rd and 4th semester of study (the whole academic year), **undergraduate programme**;
- c) **105 ECTS credit points (out of 120)** and successful completion of all the 1st year courses - to be registered for the 3rd year of study (5th and 6th semester), **undergraduate programme**;
- d) **165 ECTS credit points (out of 180)** and successful completion of all the 2nd year courses - to be registered for the 4th year of study (7th semester), **undergraduate programme**;
- e) **20 ECTS credit points (out of 30) or 18 ECTS (out of 28, when a particular semester of study consists of courses worth the total of 28 ECTS according to the study programme)** - to be registered for the 2nd semester of study, **graduate programme**;
- f) **48 ECTS credit points (out of 60)** - to be registered for the 3rd semester of study, **graduate programme**.

In order to receive the **unconditional registration for the 7th semester** of study, which allows to apply for a scholarship of the Rector for academic achievements, a student has to complete successfully all the attended courses, score 180 ECTS credit points and also receive credits for a **completed internship** (formal approval from the Dean's Proxy for Professional Placement Mr. Łukasz Błaszczyk, PhD, Eng. - detailed information on the obligatory practical placement is available at the website: <https://ww2.mini.pw.edu.pl/en/studies/practice>).

An undergraduate student can repeat neither the 1st semester nor the 1st year of study.

A graduate student cannot repeat the 1st semester of study.

A failure to meet the requirements for registration for the 2nd semester or 2nd year of study results in being struck off the register of students.

Exceptions to this rule are **serious life events or an illness** which makes a student unable to attend classes for a longer time and /or to take exams during the exam session.

In case of such an illness or a serious life event a student is obliged to inform the dean's office about the situation as soon as possible and then file an application for a health or special leave of absence for the period of a semester or a year of study.

***Application for a health leave*** or ***Application for a special leave*** should be submitted in the USOSweb system: tab **Student's section** -> **Applications ePW**.

2nd or 3rd year undergraduate students and 2nd or 3rd semester graduate students who **do not fulfill the requirements for registration for the next year/semester** of study can file an **application for repeating** the 2nd or 3rd year/semester of study.

The application for re-registration (***Application for registration for the next academic cycle***) should be submitted in the USOSweb system: tab **Student's section** -> **Applications ePW** by the end of the relevant exam session.

A student can prolong studies by re-registration for maximum a year (2 semesters) in a particular study programme.

**Final semester students** who have **completed all the courses** within the study programme but **have not finished their diploma theses** can apply for a 3-month extension of the final semester of study.

The ***Application for extension of the deadline of submission of the diploma thesis by 3 months*** should be submitted in the USOSweb system: tab **Student's section** -> **Applications ePW** by the thesis submission deadline.