

Requirements for registration for subsequent semesters/ years of study English-medium studies

In order to be registered for the next semester/ year of study a student has to meet particular requirements by the end of winter or autumn exam session.

After the **winter exam session in February** a student has to gain the required minimum number of ECTS credit points:

- a) **16 ECTS** credit points (out of 30) - to be registered for the 2nd semester of study, **undergraduate programme** (ECTS points gained for the Polish language course during the 1st semester of study are not taken into account while checking the required minimum);
- b) **20 ECTS** credit points (out of 30) or 18 ECTS (out of 28, when a particular semester of study consists of courses worth the total of 28 ECTS according to the study programme) - to be registered for the 2nd semester of study, **graduate programme**;
- c) **48 ECTS** credit points (out of 60) - to be registered for the 3rd semester of study, **graduate programme**.

Generally, the February registration period does not refer to the 2nd and 3rd year undergraduate students.

After the **autumn exam session in September** a student has to gain the required minimum number of ECTS credit points and fulfill additional conditions (2nd and 3rd year students) as follows:

- a) **40 ECTS** credit points (out of 60) - to be registered for the 3rd semester of study, **undergraduate programme**;
- b) **45 ECTS** credit points (out of 60) - to be registered for the 3rd and 4th semester of study (the whole academic year), **undergraduate programme**;
- c) **105 ECTS** credit points (out of 120) and successful completion of all the 1st year courses - to be registered for the 3rd year of study (5th and 6th semester), **undergraduate programme**;
- d) **165 ECTS** credit points (out of 180) and successful completion of all the 2nd year courses - to be registered for the 4th year of study (7th semester), **undergraduate programme**;
- e) **20 ECTS** credit points (out of 30) or **18 ECTS** (out of 28, when a particular semester of study consists of courses worth the total of 28 ECTS according to the study programme) - to be registered for the 2nd semester of study, **graduate programme**;
- f) **48 ECTS** credit points (out of 60) - to be registered for the 3rd semester of study, **graduate programme**.

**An undergraduate student can repeat neither the 1st semester nor the 1st year of study.
A graduate student cannot repeat the 1st semester of study.**

A failure to meet the requirements for registration for the 2nd semester or 2nd year of study results in being struck off the register of students.

Exceptions to this rule are **serious life events or an illness** which makes a student unable to attend classes for a longer time and /or to take exams during the exam session. In case of such an illness or a serious life event a student is obliged to inform the dean's office about the situation as soon as possible and then file **an application for a health or special leave of absence** for the period of the 1st semester/ 1st year of study (the application form is available in the dean's office and on the dean's office website: <https://ww4.mini.pw.edu.pl/virtual-tour/documents-and-forms>).

A 2nd or 3rd year undergraduate student and a 2nd or 3rd semester graduate student who does not fulfill the requirements for registration for the next year/semester of study can file an application for **repeating the 2nd or 3rd year/semester of study**. The application form: **Application for re-registration** is available in the dean's office and on the dean's office website (<https://ww4.mini.pw.edu.pl/virtual-tour/documents-and-forms>) and should be submitted to the dean's office by the end of the relevant exam session.

A student can prolong studies by re-registration for maximum a year (2 semesters) in a particular study programme.

In order to receive the so-called **unconditional registration for the 7th semester of study**, which allows to apply for a scholarship of the Rector for academic achievements, a student has to complete successfully all the attended courses, score 180 ECTS credit points and also **receive credits for a completed internship** (formal approval from the Dean's Proxy for Professional Placement Mr. Łukasz Błaszczuk, PhD, Eng. – detailed information on the obligatory practical placement is available at the website: <https://ww2.mini.pw.edu.pl/en/studies/practice>).