**Requirements for registration for subsequent semesters/ years of study**

In order to be registered for the next semester/ year of study a student has to meet particular requirements by the end of winter or autumn exam session.

After the winter exam session in February a student has to gain the required minimum number of ECTS credit points:

1. **16** ECTS credit points (out of 30) - to be registered for the 2nd semester of study, **undergraduate programme** (ECTS points gained for the Polish language course during the 1st semester of study are not taken into account while checking the required minimum);
2. **20** ECTS credit points (out of 30) or **18** ECTS (out of 28, when a particular semester of study consists of courses worth the total of 28 ECTS according to the study programme) - to be registered for the 2nd semester of study, **graduate programme**;
3. **48** ECTS credit points (out of 60) - to be registered for the 3rd semester of study, **graduate programme**.

Generally, the February registration period does not refer to the 2nd and 3rd year undergraduate students.

After the autumn exam session in September a student has to gain the required minimum number of ECTS credit points and fulfill additional conditions (2nd and 3rd year students) as follows:

1. **40 ECTS** credit points (out of 60) - to be registered for the 3rd semester of study, **undergraduate programme**;
2. **45 ECTS** credit points (out of 60) - to be registered for the 3rd and 4th semester of study (the whole academic year), **undergraduate programme**;
3. **105** ECTS credit points (out of 120) and successful completion of all the 1st year courses - to be registered for the 3rd year of study (5th and 6th semester), **undergraduate programme**;
4. **165** ECTS credit points (out of 180) and successful completion of all the 2nd year courses - to be registered for the 4th year of study (7th semester), **undergraduate programme**;
5. **20** ECTS credit points (out of 30) or **18** ECTS (out of 28, when a particular semester of study consists of courses worth the total of 28 ECTS according to the study programme) - to be registered for the 2nd semester of study, **graduate programme**;
6. **48** ECTS credit points (out of 60) - to be registered for the 3rd semester of study, **graduate programme**.

An undergraduate student can repeat neither the 1st semester nor the 1st year of study.

A graduate student cannot repeat the 1st semester of study.

A failure to meet the requirements for registration for the 2nd semester or 2nd year of study results in being struck off the register of students.

Exceptions to this rule are serious life events or an illness which makes a student unable to attend classes for a longer time and /or to take exams during the exam session. In case of such an illness or a serious life event a student is obliged to inform the dean's office about the situation as soon as possible and then file an application for a health or special leave of absence for the period of the 1st semester/ 1st year of study (the application form is available in the dean’s office and on the dean’s office website: https://ww4.mini.pw.edu.pl/virtual-tour/documents-and-forms).

A 2nd or 3rd year undergraduate student and a 2nd or 3rd semester graduate student who does not fulfill the requirements for registration for the next year/semester of study can file an application for repeating the 2nd or 3rd year/semester of study.
The application form is available in the dean’s office and on the dean’s office website (https://ww4.mini.pw.edu.pl/virtual-tour/documents-and-forms) and should be submitted to the dean’s office by the end of the relevant exam session.

In order to receive the so-called *unconditional registration* for the 7th semester of study, which allows to apply for a scholarship of the Rector for academic achievements, a student has to complete successfully all the attended courses, score 180 ECTS credit points and also receive credits for a completed internship (formal approval from the Dean’s Proxy for Professional Placement Mr. Łukasz Błaszczyk, PhD, Eng. – detailed information on the obligatory practical placement is available at the website: https://ww2.mini.pw.edu.pl/en/studies/practice).