

Requirements for registration for subsequent stages of study

first-cycle programme: Computer Science and Information Systems

second-cycle programme: Computer Science and Information Systems, Data Science

1. In order to be registered for the next semester/ year of study in the **first-cycle programme (Bachelor's degree)**, a student has to gain the required minimum number of ECTS credit points (not including points for the internship) by the end of the winter or autumn exam session:
 - a) registration for the **2nd semester** of study - **16 ECTS** credit points (out of 30 ECTS possible to score in the 1st semester of study, ECTS points gained for the Polish language course during the 1st semester of study are not taken into account while checking the required minimum);
 - b) registration for the **3rd semester** of study - **40 ECTS** credit points (out of 60 ECTS possible to score in the 1st year of study)
 - c) registration for the **4th semester** of study - **45 ECTS** credit points (out of 60 ECTS possible to score in the 1st year of study)
 - d) registration for the **3rd year** of study - **105 ECTS** credit points (out of 120 ECTS possible to score in the years 1-2 of study) **and successful completion of all the 1st year courses**
 - e) registration for the **7th semester** of study - **165 ECTS** credit points (out of 180 ECTS possible to score in the years 1-3 of study) **and successful completion of all the 2nd year courses.**

In order to receive the **unconditional registration for the 7th semester of study**, which allows to apply for the Rector's scholarship for academic achievements, a student has to complete successfully all the attended courses, score 180 ECTS credit points and also receive **credits for a completed internship** (formal approval from the Dean's Proxy for Professional Placement Mr. Łukasz Błaszczyk, PhD, Eng. – detailed information on the obligatory internship is available at the website: <https://ww2.mini.pw.edu.pl/en/studies/practice/>).

An undergraduate student can repeat neither the 1st semester nor the 1st year of study.

A failure to meet the requirements for registration for the 2nd, 3rd or 4th semester of study results in being struck off the register of students.

Exceptions to this rule are **serious life events** or an **illness** which makes a student unable to attend classes for a longer time and /or to take exams during the exam session.

In case of such an illness or a serious life event a student is obliged to inform the dean's office about the situation as soon as possible and file an application for a **health** or **special leave of absence** for the period of a semester or a year of study.

Application for a health leave or *Application for a special leave* should be submitted in the USOSweb system: tab Student's section -> Applications ePW.

A 2nd or 3rd year undergraduate student who does not fulfill the requirements for registration for the next year of study can apply for **repeating the 2nd or 3rd year** of study.

The **application for repeating a year** (*Application for registration for the next academic cycle*) should be submitted in the USOSweb system: tab Student's section -> Applications ePW by the end of the autumn exam session which is held in September.

A student can prolong studies by repeating a stage of study for maximum one year (2 semesters) in a particular study programme.

A final semester student who has completed all the courses within the study programme but has not finished his/her diploma thesis can apply for a **3-month extension of the final semester of study**.

The *Application for extension of the deadline of submission of the diploma thesis by 3 months* should be submitted in in the USOSweb system: tab Student's section -> Applications ePW by the end of the winter or autumn exam session.

Please check carefully your grades in the USOSweb system – in case of any mistakes (missing grades, incorrect grades) please contact urgently the relevant teacher and ask for correction.

2. In order to be registered for the next semester/ year of study in the **second-cycle programme (applicable to Master's degree students admitted to study BEFORE February 2024)**, a student has to gain the required minimum number of ECTS credit points by the end of the winter or autumn exam session:

A. field of study: Computer Science and Information Systems:

- 1) registration for the **2nd semester** of study - **20 ECTS** credit points (out of 30 ECTS possible to score in the 1st semester of study) or **18 ECTS** credit points (out of 28 ECTS possible to score in the 1st semester of study)
- 2) registration for the **2nd year** of study - **48 ECTS** credit points (out of 60 ECTS possible to score in the 1st year of study)

B. field of study: Data Science

- 1) registration for the **2nd year** of study - **48 ECTS** credit points (out of 60 ECTS possible to score in the 1st year of study)

A graduate student in Computer Science and Information Systems programme cannot repeat the 1st semester of study. A failure to meet the requirements for registration for the 2nd semester of study results in being struck off the register of students.

A graduate student in Data Science programme cannot repeat the 1st year of study. A failure to meet the requirements for registration for the 2nd year of study results in being struck off the register of students.

Exceptions to these rules are **serious life events** or an **illness** which makes a student unable to attend classes for a longer time and /or to take exams during the exam session.

In case of such an illness or a serious life event a student is obliged to inform the dean's office about the situation as soon as possible and file an application for a **health** or **special leave of absence** for the period of a semester or a year of study.

Application for a health leave or *Application for a special leave* should be submitted in the USOSweb system: tab Student's section -> Applications ePW.

A 2nd semester or 2nd year graduate student in Computer Science and Information Systems programme and a 2nd year graduate student in Data Science programme who does not fulfill the requirements to be registered for the next year of study or to graduate can apply for **repeating the 2nd semester or 2nd year** of study.

The **application for repeating a semester/ year** of study (*Application for registration for the next academic cycle*) should be submitted in the USOSweb system: tab Student's section -> Applications ePW by the end of the winter or autumn exam session.

A student can prolong studies by repeating a stage of study for maximum one year (2 semesters) in a particular study programme.

A final semester student who has completed all the courses within the study programme but has not finished his/her diploma thesis can apply for a **3-month extension of the final semester of study**.

The *Application for extension of the deadline of submission of the diploma thesis by 3 months* should be submitted in the USOSweb system: tab Student's section -> Applications ePW by the end of the winter or autumn exam session.

Please check carefully your grades in the USOSweb system – in case of any mistakes (missing grades, incorrect grades) please contact urgently the relevant teacher and ask for correction.

3. In order to be registered for the next semester/ year of study in the **second-cycle programme (applicable to Master's degree students admitted to study in February 2024 AND LATER)**, a student has to gain the required minimum number of ECTS credit points by the end of the winter or autumn exam session:

A. fields of study: Computer Science and Information Systems, Data Science:

- 1) registration for the **2nd semester** of study - **20 ECTS** credit points (out of 30 ECTS possible to score in the 1st semester of study) or **18 ECTS** credit points (out of 28 ECTS possible to score in the 1st semester of study)
- 2) registration for the **2nd year** of study - **48 ECTS** credit points (out of 60 ECTS possible to score in the 1st year of study)

A graduate student cannot repeat the 1st semester of study. A failure to meet the requirements for registration for the 2nd semester of study results in being struck from the register of students.

Exceptions to this rule are **serious life events** or an **illness** which makes a student unable to attend classes for a longer time and /or to take exams during the exam session.

In case of such an illness or a serious life event a student is obliged to inform the dean's office about the situation as soon as possible and file an application for a **health** or **special leave of absence** for the period of a semester or a year of study.

Application for a health leave or *Application for a special leave* should be submitted in the USOSweb system: tab Student's section -> Applications ePW.

A 2nd semester or a 2nd year graduate student who does not fulfill the requirements to be registered for the next year of study or to graduate can apply for **repeating the 2nd semester or 2nd year** of study.

The **application for repeating a semester/ year** of study (*Application for registration for the next academic cycle*) should be submitted in the USOSweb system: tab Student's section -> Applications ePW by the end of the winter or autumn exam session.

A student can prolong studies by repeating a stage of study for maximum one year (2 semesters) in a particular study programme.

A final semester student who has completed all the courses within the study programme but has not finished his/her diploma thesis can apply for a **3-month extension of the final semester of study**.

The *Application for extension of the deadline of submission of the diploma thesis by 3 months* should be submitted in in the USOSweb system: tab Student's section -> Applications ePW by the end of the winter or autumn exam session.

Please check carefully your grades in the USOSweb system – in case of any mistakes (missing grades, incorrect grades) please contact urgently the relevant teacher and ask for correction.